CLEMIS

COURTS AND LAW ENFORCEMENT MANAGEMENT INFORMATION SYSTEM (CLEMIS) AUTHORITY

EXECUTIVE COMMITTEE

September 17, 2026
2:00 p.m.
Oakland Community College – Southfield Campus
22322 Rutland Drive, Room A202
Southfield, MI 48075

MINUTES

☐ Proposed Minutes ☑ Approved Minutes

Meeting Type: ☑ Regular ☐ Special

1. Call To Order

The meeting was called to order by the Chairperson at 2:08 p.m.

2. Roll Call

Executive Committee member attendance:

Hilarie Chambers, Chairperson	☑ Present	☐ Absent
James Gallagher, Vice Chairperson	☑ Present	☐ Absent
Joe LaRussa, Secretary	☑ Present	☐ Absent
Daniel Keller, Treasurer	☑ Present	☐ Absent
David Woodward, Member	☑ Present	☐ Absent
Eric Hawkins, Member	☐ Present	☑ Absent
Greg Flynn, Member	☐ Present	☑ Absent
Laura Dodd, Member	☑ Present	☐ Absent
Troy Bevier, Member	☑ Present	☐ Absent

Other attendees: Paul Tennies, Scott Grewe, Michael Germain, Tom Wydra, Chad Baugh, and Lance Boldrey

3. Approval of Agenda

The Chairperson asked for a motion to approve the agenda of the September 17, 2026, meeting of the Executive Committee.

Moved by: Secretary LaRussa

Supported by: Chairperson Chambers

Yes: ☑ *No:*

4. Approval of Minutes

The Chairperson asked for a motion to approve the minutes of the August 20, 2026, meeting of the Executive Committee.

Moved by: Chairperson Chambers

Supported by: Secretary LaRussa

Yes: ☑ *No:*

5. Reports

The CEO and COO presented administrative reports relating to the administrative and transition matters of the Authority. Discussions on the upcoming annual meeting of the full Board and member entities, budget concerns around support of MDCs and transfers of revenue from Oakland County, and appreciation for Tom Wydra as he prepares for retirement.

Tom Wydra gave an update on the agency transition process and the service center, informing the Executive Committee that 234 of the 237 agencies subscribing to CLEMIS when it was provided by Oakland County had already signed MSAs to join the Authority, along with 2 new member agencies, and that 99.9% of revenue going to Oakland County would be coming to the Authority.

The CTO gave a report on the Authority's technology, including updates on the migration timeline and LEIN access issues with the State.

The Chairperson gave a further report on financial discussions with Oakland County.

A financial report was provided, detailing the Authority's disbursements since the last Executive Committee meeting.

A finance committee report was provided, with Secretary LaRussa explaining that the finance committee recommended the new budget but would be reconvening to do more revenue forecasting. The report of the finance committee was unanimously approved.

No other reports were given.

6. Old Business

No old business.

7. New Business

A. Recommended Budget for Fiscal Year 2026-2027

The Chairperson introduced the budget process for the Authority.

B. Public Hearing on Courts and Law Enforcement Management Information System (CLEMIS) Authority Fiscal Year 2026-2027 General Appropriations Act

Chairperson Chambers, supported by Secretary LaRussa, moved to open the public hearing on the Authority's FY 2026-2027 General Appropriations Act, notice of which was published on September 8, 2026, in the Oakland County Legal News.

Brief discussion on the budget.

No public comments made.

Chairperson Chambers, supported by Secretary LaRussa, moved to close the hearing. The motion was approved, and the public hearing was closed.

C. Introduction to Sandy Miranda, Candidate for Chief Revenue Officer/Chief Customer Officer

Brief discussion on Ms. Miranda's experience and fit for the Authority.

D. Resolution 2026-64-Adopt FY 2026-2027 General Appropriations Act

Motion to adopt the FY 2026-2027 General Appropriations Act.

Moved by: Secretary LaRussa

Supported by: Member Woodward

Yes: ☑ *No:*

Brief discussion on Oakland County relationship.

The Secretary conducted a roll call vote.

Hilarie Chambers, Chairperson	☑ Yes	☐ No	☐ Absent
James Gallagher, Vice Chairperson	☑ Yes	☐ No	☐ Absent
Joe LaRussa, Secretary	☑ Yes	☐ No	☐ Absent
Daniel Keller, Treasurer	☑ Yes	☐ No	☐ Absent
David Woodward, Member	☑ Yes	☐ No	☐ Absent
Eric Hawkins, Member	☐ Yes	☐ No	☑ Absent
Greg Flynn, Member	☐Yes	☐ No	☑ Absent
Laura Dodd, Member	☑ Yes	☐ No	☐ Absent
Troy Bevier, Member	☑ Yes	☐ No	☐ Absent

The motion was approved, and Resolution 2026-64 was adopted.

E. Resolution 2026-65-Approve Employment Contract for Chief Revenue Officer/Chief Customer Officer

Motion to approve the employment contract for the CRO/CCO of the Authority.

Moved by: Vice Chairperson Gallagher

Supported by: Member Bevier

Yes: ☑ *No:*

Brief discussion on role to be played by CRO/CCO.

F. Resolution 2026-66-Amend Employment Contract for Chief Operating Officer

Motion to amend employment contract for COO to better align with the relevant market and Mr. Grewe's skills.

Moved by: Secretary LaRussa

Supported by: Member Dodd

Yes: ☑ *No:*

Brief discussion on aligning executive employment agreements.

G. Resolution 2026-67-Approve Addendum to Main Services Agreement for Oakland County

Motion to approve an addendum to the Main Services Agreement for use by Oakland County.

Moved by: Treasurer Keller

Supported by: Vice Chairperson Gallagher

Yes: ☑ *No:*

Brief discussion on the specific changes to the MSA terms.

H. Resolution 2026-68-Approve Addendum to Main Services Agreement for Oakland County Circuit Court

Motion to approve an addendum to the Main Services Agreement for use by the Oakland County Circuit Court.

Moved by: Secretary LaRussa

Supported by: Member Dodd

Yes: ☑ *No:*

Brief discussion on the specific changes to the MSA terms.

I. Resolution 2026-69-Approve Addendum to Main Services Agreement for 52nd District Court

Motion to approve an addendum to the Main Services Agreement for use by the 52nd District Court.

Moved by: Vice Chairperson Gallagher

Supported by: Member Bevier

Yes: ☑ *No:*

Brief discussion on the specific changes to the MSA terms.

J. Resolution 2026-70-Approve Engagement Letter with Rehmann Robson LLC for Audit Services

Motion to approve engagement letter with Rehmann Robson LLC for audit services.

Moved by: Member Dodd

Supported by: Secretary LaRussa

Yes: ☑ *No:*

Brief discussion on alignment with prior resolution.

8. Public Comment

No public comments made.

9. Other Business

No other business.

10. Adjournment

Motion to adjourn at 3:36 p.m.

Moved by: Vice Chairperson Gallagher

Supported by: Secretary LaRussa

Yes: ☑ *No:*

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CERTIFICATION OF MINUTES

Proposed minutes respectfully submitted,

Signed by:
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Joe LaRussa
Secretary

9/23/2026
Date

Approved by the executive committee on October 15, 2026.

Joe LaRussa
Secretary

10/15/2026
Date

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