



**COURTS AND LAW ENFORCEMENT MANAGEMENT INFORMATION SYSTEM  
(CLEMIS) AUTHORITY  
EXECUTIVE COMMITTEE**

**RESOLUTION 2025-19**

Adoption of FY 2025-2026 Budget and Appropriation Time Schedule

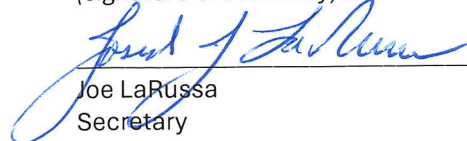
The executive committee (the “**Executive Committee**”) of the Courts and Law Enforcement Management Information System (CLEMIS) Authority (the “**Authority**”) hereby resolves that the following budget time schedule is approved for the Authority in compliance with the Uniform Budgeting and Accounting Act, 1968 PA 2, as amended, MCL 141.421 to 141.440a, for the fiscal year ending on September 30, 2026:

<b>On or About</b>	<b>Budget Process Item</b>
November 10, 2025	The chief administrative officer requests the Authority to provide information necessary and essential for preparation of recommended FY 2025-2026 budget, including for any budgetary centers of the Authority.
November 10, 2025	The Authority, on behalf of any budgetary centers of the Authority, presents the chief administrative officer and the Executive Committee with the information requested relating to the FY 2025-2026 budget.
November 10, 2025	The chief administrative officer presents the recommended FY 2025-2026 budget and draft general appropriations act to the Executive Committee.
December 10, 2025	The public hearing on the budget occurs at the regular meeting of the Executive Committee.
December 10, 2025	The Executive Committee adopts the budget.

**Secretary’s Certification:**

I hereby certify that this resolution was duly adopted by the executive committee of the Courts and Law Enforcement Management Information System (CLEMIS) Authority at a properly noticed open meeting held with a quorum present on November 10, 2025.

(signature of secretary)

  
Joe LaRussa  
Secretary

**DRAFT RECOMMENDED BUDGET**  
**Fiscal Year 2025-2026**

November 10, 2025

The chief administrative officer of the Courts and Law Enforcement Management Information System (CLEMIS) Authority (the “**Authority**”) presents this recommended budget for the Authority for its fiscal year beginning on October 1, 2025, and ending on September 30, 2026:

**General Fund**

	FY 2023-2024 Actual (n/a)	FY 2024-2025 Projected (n/a)	FY 2025-2016
<i>REVENUE</i>			
401 Taxes	\$	\$	\$
450 Licenses and Permits			
501 Federal Grants			
539 State Grants			
580 Contribution From Local Units			
600 Charges for Services			
655 Fines and Forfeits			
664 Interest and Rents			
671 Other Revenue			\$250,000.00
Total Revenue and Other Sources			\$250,000.00
<i>EXPENDITURES</i>			
701 Personal Services			
726 Supplies			
800 Other Services and Charges			\$250,000.00
970 Capital Outlay			
990 Debt Service			
999 Transfers (Out)			
Contingency			
Total Expenditures and Other Uses	\$	\$	\$250,000.00
Net Revenues (Expenditures)	\$	\$	\$0.00
Beginning Fund Balance	\$	\$	\$0.00
Ending Fund Balance	\$	\$	\$0.00

**DRAFT**  
**RESOLUTION 2025-\_\_**  
FY 2025-2026 General Appropriations Act

The Executive Committee of the Courts and Law Enforcement Management Information System (CLEMIS) Authority (the “**Authority**”) hereby resolves that the following general appropriations act for fiscal year 2025-2026 is adopted for the Authority:

**Section 1. Title.** This resolution shall be known and may be cited as the Courts and Law Enforcement Management Information System (CLEMIS) Authority FY 2025-2026 General Appropriations Act.

**Section 2. Public Hearing.** In compliance with 1963 (2nd Ex Sess) PA 43, MCL 141.411 to 141.415, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on \_\_\_\_\_ and a public hearing on the proposed budget was held by the Executive Committee of the Courts and Law Enforcement Management Information System (CLEMIS) Authority (the “**Authority**”) on December 10, 2025.

**Section 3. Millage Levy.** The Authority is not authorized to levy taxes.

**Section 4. Adoption of Budget by Activity.** The Executive Committee of the Authority adopts the budget for the Authority for the fiscal year beginning on October 1, 2025, and ending on September 30, 2026 by activity. Authority officials responsible for the expenditures authorized in the budget may expend Authority funds up to, but not to exceed, the total appropriation authorized for each activity.

**Section 5. Payment of Bills.** All claims or bills against the Authority must be approved by the Executive Committee of the Authority before payment by the Authority. However, the treasurer of the Authority may pay certain claims or bills before payment is approved by the Executive Committee of the Authority to avoid late penalties, service charges, or interest. Any claims or bills paid before approval by the Executive Committee must be reported by the treasurer to the Executive Committee for approval at the next meeting of the Executive Committee.

**Section 6. Estimated Revenues and Expenditures.** Estimated total revenues and expenditures for the Authority for FY 2025-2026 are:

<b>Fund</b>	<b>Revenue</b>	<b>Expenditures</b>
General Fund	0	0
[Other] Fund		

**General Fund**

	2025-2026
<i>REVENUE</i>	
401 Taxes	0
450 Licenses and Permits	0
501 Federal Grants	0
539 State Grants	0

580 Contribution From Local Units	0
600 Charges for Services	0
655 Fines and Forfeits	0
664 Interest and Rents	0
671 Other Revenue	\$250,000.00
Total Revenue and Other Sources	0
<b>EXPENDITURES</b>	
701 Personal Services	0
726 Supplies	0
800 Other Services and Charges	\$250,000.00
970 Capital Outlay	0
990 Debt Service	0
999 Transfers (Out)	0
Contingency	0
Total Expenditures and Other Uses	\$250,000.00
Net Revenues (Expenditures)	0
Beginning Fund Balance	0
Ending Fund Balance	\$250,000.00

**Section 7. Periodic Financial Reports.** The treasurer shall provide the Executive Committee of the Authority at the meeting of the Executive Committee immediately following the end of each fiscal quarter, and at the final meeting of the Executive Committee of the fiscal year, a report of fiscal year to date revenues and expenditures compared to the budgeted amounts for the fiscal year.

**Section 8. Budget Monitoring.** Whenever it appears to the Chief Administrative Officer of the Authority that the actual and probable revenues in any fund of the Authority will less than the estimated revenues upon which appropriations from the fund were based, and when it appears that expenditures will exceed an appropriation, the Chief Administrative Officer shall present recommendations to the Executive Committee to prevent expenditures from exceeding available revenues or appropriations for the fiscal year. The recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

**Section 9. Adoption.** Motion made by \_\_\_\_\_. Seconded by \_\_\_\_\_ to adopt this resolution as the general appropriations act for the Authority for the fiscal year ending September 30, 2026. Upon a roll call vote, the following members of the Executive Committee voted yes: \_\_\_\_\_. The following noted no: \_\_\_\_\_.