



**COURTS AND LAW ENFORCEMENT MANAGEMENT INFORMATION SYSTEM
(CLEMIS) AUTHORITY**

EXECUTIVE COMMITTEE

August 20, 2026

2:00 p.m.

Oakland Community College – Southfield Campus
22322 Rutland Drive, Room B202
Southfield, MI 48075

MINUTES

☒ Proposed Minutes ☐ Approved Minutes

Meeting Type: ☒ Regular ☐ Special

1. Call To Order

The meeting was called to order by the Chairperson at 2:18 p.m.

2. Roll Call

Executive Committee member attendance:

Hilarie Chambers, Chairperson	☒ Present	☐ Absent
James Gallagher, Vice Chairperson	☒ Present	☐ Absent
Joe LaRussa, Secretary	☒ Present	☐ Absent
Daniel Keller, Treasurer	☒ Present	☐ Absent
David Woodward, Member	☒ Present	☐ Absent
Eric Hawkins, Member	☒ Present	☐ Absent
Greg Flynn, Member	☐ Present	☒ Absent
Laura Dodd, Member	☒ Present	☐ Absent
Troy Bevier, Member	☐ Present	☒ Absent

Other attendees: Paul Tennies, Scott Grewe, Michael Germain, Tom Wydra, and Kara Sokol

3. Approval of Agenda

The Chairperson asked for a motion to approve the agenda of the August 20, 2026, meeting of the Executive Committee.

Moved by: Member Hawkins

Supported by: Member Dodd

Yes: ☒ No:

4. Approval of Minutes

The Chairperson asked for a motion to approve the minutes of the July 16, 2026, meeting of the Executive Committee.

Moved by: Vice Chairperson Gallagher

Supported by: Member Hawkins

Yes: ☒ No:

5. Reports

The CEO and COO presented administrative reports relating to the administrative and transition matters of the Authority. Discussions on the transition status, budget process, membership meeting, staffing status, and office space.

Presentation from Growth Molecules on a proposed customer success jumpstart program.

Tom Wydra gave an update on the agency transition process and the service center.

The CTO gave a report on the Authority's technology, including security, the software development life cycle, migration, and timelines.

The Chairperson announced that the First Amendment to the Transfer Agreement was approved by Oakland County.

A financial report was provided, detailing the Authority's disbursements since the last Executive Committee meeting.

No other reports were given.

6. Old Business

No old business.

7. New Business

A. Resolution 2026-56-Adopt Payment Policy

Motion to adopt Payment Policy.

Moved by: Member Dodd

Supported by: Member Hawkins

Yes: ☒ No:

B. Resolution 2026-57-Adopt Travel and Expense Reimbursement Policy

Motion to adopt Travel and Expense Reimbursement Policy.

Moved by: Secretary LaRussa

Supported by: Vice Chairperson Gallagher

Brief discussion on parking and mileage.

Yes: ☒ No:

C. Resolution 2026-58-Amend Bylaws

Motion to amend Bylaws to correct provisions that were not consistent with the Interlocal Agreement and fix scrivener's errors.

Moved by: Secretary LaRussa

Supported by: Member Woodward

Yes: ☒ No:

D. Resolution 2026-59-Amend Procurement Policy

Motion to amend Procurement Policy to change each reference of "CFO" to "COO."

Moved by: Secretary LaRussa

Supported by: Member Hawkins

Yes: ☒ No:

E. Resolution 2026-60-Amend Credit Card Use Policy

Motion to amend Credit Card Use Policy to specify the timeframe by which documentation must be submitted to verify Authority-related purchases.

Moved by: Member Woodward

Supported by: Vice Chairperson Gallagher

Yes: ☒ No:

F. Resolution 2026-61-Amend Municipal Employees' Retirement System of Michigan's Benefits Plan

Motion to amend MERS benefits plan to better align with what Oakland County offers to its employees.

Moved by: Member Dodd

Supported by: Vice Chairperson Gallagher

Brief discussion on Oakland County's benefits.

Yes: ☒ No:

G. Resolution 2026-62-Amend Employment Contract for Chief Technology Officer

Motion to amend employment contract for CTO to better align with the relevant market and Mr. Germain's skills.

Moved by: Secretary LaRussa

Supported by: Vice Chairperson Gallagher

Yes: ☒ No:

H. Resolution 2026-63-Authorize Lease Agreement

Motion to authorize lease agreement.

Moved by: Vice Chairperson Gallagher

Supported by: Secretary LaRussa

Brief discussion on the length of the lease and the landlord.

Yes: ☒ No:

8. Public Comment

One public comment offering support to the Authority.

One public comment stating that he is no longer worried that the Authority will share data with ICE because the Authority has so many other priorities, but that the public does not feel the same way.

No other public comments made.

9. Other Business

No other business.

10. Adjournment

Motion to adjourn at 4:29 p.m.

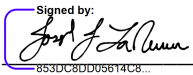
Moved by: Vice Chairperson Gallagher

Supported by: Secretary LaRussa

Yes: ☒ No:

CERTIFICATION OF MINUTES

Proposed minutes respectfully submitted,

Signed by:

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Joe LaRussa
Secretary

8/25/2026

Date

Approved by the executive committee on September 17, 2026.

Joe LaRussa
Secretary

Date

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