



**COURTS AND LAW ENFORCEMENT MANAGEMENT INFORMATION SYSTEM  
(CLEMIS) AUTHORITY**

**EXECUTIVE COMMITTEE**

May 19, 2026  
2:00 p.m.  
Farmington City Hall  
236000 Liberty Street  
Farmington, MI 48335

**MINUTES**

Proposed Minutes    Approved Minutes

**Meeting Type:**  Regular    Special

**1. Call To Order**

The meeting was called to order by the Vice Chairperson at 2:04 p.m.

**2. Roll Call**

Executive Committee member attendance:

Hilarie Chambers, Chairperson	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent*
James Gallagher, Vice Chairperson	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Joe LaRussa, Secretary	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Daniel Keller, Treasurer	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
David Woodward, Member	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Eric Hawkins, Member	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Greg Flynn, Member	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Laura Dodd, Member	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Troy Bevier, Member	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

Other attendees: Bo Cheng and Lance Boldrey

*\* Chairperson Chambers attended remotely, so did not participate in any of the votes.*

**3. Approval of Agenda**

The Vice Chairperson asked for a motion to approve the agenda of the May 19, 2026, meeting of the Executive Committee.

Moved by: Member Bevier

Supported by: Member Flynn

Motion to add two items under New Business: (1) Resolution 2026-44-Authorize Chairperson to Negotiate Employment Contract with Candidate for Chief Executive Officer, and (2) Resolution 2026-45-Authorize Chairperson to Negotiate Transition and Consulting Agreement with Bo Cheng. Members Bevier and Flynn amended their motion and support.

Yes:  No:

**4. Approval of Minutes**

The Vice Chairperson asked for a motion to approve the minutes of the April 30, 2026, meeting of the Executive Committee.

Moved by: Treasurer Keller

Supported by: Secretary LaRussa

Yes:  No:

**5. Reports**

The CEO presented an administrative report relating to the administrative and transition matters of the Authority. Discussions on the transition status, staffing status, member services, and marketing and communications.

A financial report was provided, detailing the Authority's disbursements since the last Executive Committee meeting.

The CEO announced his resignation from the position of Executive Director of the Authority, and willingness to continue to serve the Authority in the transition to a new Executive Director and as a consultant.

No other reports were given.

**6. Old Business**

No old business.

**7. New Business**

A. Resolution 2026-40-Adopt Records Retention and Management Policy

Motion to adopt the Records Retention and Management Policy.

Moved by: Member Hawkins

Supported by: Member Dodd

Yes:  No:

B. Resolution 2026-41-Adopt Credit Card Use Policy

Motion to adopt the Credit Card Use Policy.

Moved by: Member Bevier

Supported by: Member Woodward

Brief discussion regarding internal accounting controls.

Yes:  No:

C. Resolution 2026-42-Authorize Commercial Card Agreement with Huntington National Bank

Motion to authorize the Authority to enter into a commercial card agreement with Huntington National Bank.

Moved by: Member Dodd

Supported by: Treasurer Keller

Yes:  No:

D. Resolution 2026-43-Authorize Contract with Oracle America, Inc. for Cloud Platform Services

Motion to authorize the CEO to enter into a contract with Oracle America, Inc. to provide the Authority with cloud platform services.

Moved by: Secretary LaRussa

Supported by: Member Flynn

Yes:  No:

E. Resolution 2026-44-Authorize Chairperson to Negotiate Employment Contract with Candidate for Chief Executive Officer

Motion to authorize the Chairperson to negotiate and present to the Executive Committee for its approval an employment contract for Paul Tennes to serve as the CEO of the Authority.

Moved by: Treasurer Keller

Supported by: Vice Chairperson Gallagher

Yes:  No:

F. Resolution 2026-45-Authorize Chairperson to Negotiate Transition and Consulting Agreement with Bo Cheng

Motion to authorize the Chairperson to negotiate and present to the Executive Committee for its approval a transition and consulting agreement with Bo Cheng.

Moved by: Member Woodward

Supported by: Member Bevier

Several questions on timing, compensation, and notice period.

Yes:  No:

**8. Public Comment**

No public comments made.

**9. Other Business**

No other business.

**10. Adjournment**

Motion to adjourn at 3:02 p.m.

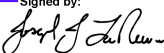
Moved by: Member Dodd

Supported by: Member Hawkins

Yes:  No:

CERTIFICATION OF MINUTES

Proposed minutes respectfully submitted,

Signed by:  
  
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Joe LaRussa  
Secretary

5/22/2026

Date

Approved by the executive committee on June 16, 2026.

Joe LaRussa  
Secretary

Date

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