



**COURTS AND LAW ENFORCEMENT MANAGEMENT INFORMATION SYSTEM
(CLEMIS) AUTHORITY**

EXECUTIVE COMMITTEE

January 22, 2026
2:00 p.m.
39577 Woodward Avenue, Suite 300
Bloomfield Hills, MI 48304

MINUTES

Proposed Minutes Approved Minutes

Meeting Type: Regular Special

1. Call To Order

The meeting was called to order by the Vice Chairperson at 2:04 p.m.

2. Roll Call

Executive committee member attendance:

James Gallagher, Vice Chairperson	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Joe LaRussa, Secretary	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Daniel Keller, Treasurer	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
David Woodward, Member	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Eric Hawkins, Member	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Greg Flynn, Member	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Laura Dodd, Member	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Troy Bevier, Member	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

Other attendees: Bo Cheng, Tom Wydra, Venkat Shanmugam, Steven Schneider, Lance Boldrey, and Rowan Conybeare

3. Approval of Agenda

The Vice Chairperson asked for a motion to approve the agenda of the January 22, 2026, meeting of the Executive Committee.

Moved by: Treasurer Keller moved to approve the agenda, but to postpone agenda item 8.C. until the Executive Committee’s next meeting.

Supported by: Member Hawkins

Yes: No:

4. Approval of Minutes

The Vice Chairperson asked for a motion to approve the minutes of the December 10, 2025, meeting of the Executive Committee.

Moved by: Member Dodd

Supported by: Secretary LaRussa

Yes: No:

5. Reports

The CEO-designate presented an administrative report relating to the administrative and transition matters of the Authority. Discussions on the transition path, timeline, transfer agreement, and new initiatives and innovations. Tom Wydra, Steven Schneider, and Venkat Shanmugam contributed to the administrative report and discussions.

No other reports were given.

6. Old Business

Discussion on the responses received to the request for proposals for audit services. Administrative recommendation to select Rehmann, supported by the members of the Executive Committee.

7. New Business

A. Resolution 2026-1-Authorize Vice Chairperson to Exercise Chairperson’s Powers

Motion to authorize the vice chairperson to take any actions that the chairperson was previously authorized to take and will be authorized to take, in the event that the position of chairperson is vacant.

Brief discussion on the necessity of this resolution.

Moved by: Treasurer Keller

Supported by: Secretary LaRussa

Yes: No:

B. Resolution 2026-2-Approve Transfer Agreement

Motion to approve the transfer agreement pursuant to section 6.2 of the interlocal agreement creating the Authority and the Executive Committee.

Brief overview from legal counsel on the contents of the transfer agreement. Brief discussion on schedules to be added by Oakland County.

Moved by: Member Bevier

Supported by: Member Hawkins

Yes: No:

- C. Resolution 2026-3-Approve Employment Contract for Chief Executive Officer

Postponed until the next Executive Committee meeting.

- D. Resolution 2026-4-Select Contractor to Provide Audit Services

Motion to select Rehmann to provide audit services to the Authority and authorize the chairperson to negotiate a contract.

Moved by: Secretary LaRussa

Supported by: Member Hawkins

Yes: No:

- E. Resolution 2026-5-Obtain Insurance for Cyber Liability and Technology Errors and Omissions

Motion to authorize the chairperson to investigate and procure cyber liability and technology errors and omissions insurance for the Authority.

Brief discussion on pricing quotes.

Moved by: Member Bevier

Supported by: Member Hawkins

Yes: No:

- F. Resolution 2026-6-Obtain Insurance for General Liability and Umbrella

Motion to authorize the chairperson to investigate and procure general liability and umbrella insurance for the Authority.

Moved by: Treasurer Keller

Supported by: Secretary LaRussa

Yes: No:

- G. Resolution 2026-7-Obtain Insurance for Hired and Non-Owned Automobile Liability

Motion to authorize the chairperson to investigate and procure hired and non-owned automobile liability insurance for the Authority.

Moved by: Member Hawkins

Supported by: Member Bevier

Yes: No:

H. Resolution 2026-8-Obtain Insurance for Property

Motion to authorize the chairperson to investigate and procure property insurance for the Authority.

Moved by: Treasurer Keller

Supported by: Secretary LaRussa

Yes: No:

I. Resolution 2026-9-Adjust Pricing Structure

Motion to approve maintaining a 5% increase to membership fees for the 2027 fiscal year for agencies that are members as of September 30, 2026, and to adjust the Authority's pricing structure to align with the Authority's fiscal year.

Brief discussion on communicating changes to members.

Moved by: Member Hawkins

Supported by: Treasurer Keller

Yes: No:

J. Resolution 2026-10-Authorize Contract with CoStaff Services to Serve as Professional Employer Organization

Motion to authorize the chairperson to enter into a contract with CoStaff Services to serve as the Authority's professional employer organization.

Brief discussion on other proposals considered.

Moved by: Member Hawkins

Supported by: Member Bevier

Yes: No:

K. Resolution 2026-11-Authorize Contract with Onix Networking Corp. for Google Cloud Platform Services

Motion to authorize the chairperson to enter into a contract with Onix Networking Corp. to provide Google cloud platform services to the Authority.

Brief discussion on other proposals considered.

Moved by: Secretary LaRussa

Supported by: Treasurer Keller

Yes: No:

- L. Resolution 2026-12-Authorize Contract with HubSpot, Inc. for Customer Relationship Management System

Motion to authorize the chairperson to enter into a contract with HubSpot, Inc. for the Authority's use of a customer relationship management system.

Brief discussion on other proposals considered.

Moved by: Member Bevier

Supported by: Member Hawkins

Yes: No:

- M. Resolution 2026-13-Authorize Contract with Amazon Web Services for Cloud Platform Services

Motion to authorize the chairperson to enter into a contract with Amazon Web Services to provide cloud platform services to the Authority.

Brief discussion on other proposals considered.

Moved by: Secretary LaRussa

Supported by: Member Bevier

Yes: No:

8. Public Comment

No public comments made.

9. Other Business

Discussion on changing the schedule of regular meetings.

No other business.

10. Adjournment

Motion to adjourn at 3:57 p.m.

Moved by: Vice Chairperson Gallagher

Supported by: Member Hawkins

Yes: No:

CERTIFICATION OF MINUTES

Proposed minutes respectfully submitted,

Signed by:


Joe LaRussa
Secretary

1/30/2026

Date

Approved by the executive committee on February 5, 2026.

Joe LaRussa
Secretary

Date

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