



**COURTS AND LAW ENFORCEMENT MANAGEMENT INFORMATION SYSTEM
(CLEMIS) AUTHORITY**

EXECUTIVE COMMITTEE

December 10, 2025

10:00 a.m.

39577 Woodward Avenue, Suite 300
Bloomfield Hills, MI 48304

MINUTES

Proposed Minutes Approved Minutes

Meeting Type: Regular Special

1. Call To Order

The meeting was called to order by the Chairperson at 10:08 a.m.

2. Roll Call

Executive committee member attendance:

Ken Theis, Chairperson	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
James Gallagher, Vice Chairperson	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Joe LaRussa, Secretary	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Daniel Keller, Treasurer	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
David Woodward, Member	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Eric Hawkins, Member	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Greg Flynn, Member	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Laura Dodd, Member	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Troy Bevier, Member	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

Other attendees: Bo Cheng, Tom Wydra, Steven Liedel, and Rowan Conybeare.

3. Approval of Agenda

No objections to the adoption of the agenda.

4. Approval of Minutes

The Chairperson asked for a motion to approve the minutes of the November 10, 2025, initial meeting of the Executive Committee.

Moved by: Treasurer Keller

Supported by: Member Bevier

Yes: No:

5. Reports

The CEO-designate presented an administrative report relating to the administrative and transition matters of the Authority. Brief discussions on the security of commercial versus government cloud services; contract approval processes; County assets available to the Authority; Authority member access to IT services; and transparency and communication efforts with Authority members.

The Chairperson presented a written administrative report relating to the administrative and transition matters of the Authority.

No other reports were given.

6. Old Business

No old business.

7. New Business

A. Recommended Budget for Fiscal Year 2025-2026

The Chairperson introduced the budget process for the Authority.

B. Public Hearing on Courts and Law Enforcement Management Information System (CLEMIS) Authority Fiscal Year 2025-2026 General Appropriations Act

Member Bevier, supported by Vice Chairperson Gallagher, moved to open the public hearing on the Authority's FY 2025-2026 General Appropriations Act, notice of which was published on December 2, 2025, in the Oakland County Legal News.

No public comments made.

Member Dodd, supported by Vice Chairperson Gallagher, moved to close the hearing. The motion was approved, and the public hearing was closed.

C. Resolution 2025-24-Adopt FY 2025-2026 General Appropriations Act

Motion to adopt the FY 2025-2026 General Appropriations Act.

Moved by: Member Hawkins

Supported by: Treasurer Keller

The Secretary conducted a roll call vote.

Ken Theis, Chairperson	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
James Gallagher, Vice Chairperson	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
Joe LaRussa, Secretary	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
Daniel Keller, Treasurer	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
David Woodward, Member	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
Eric Hawkins, Member	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
Greg Flynn, Member	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Absent
Laura Dodd, Member	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
Troy Bevier, Member	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent

The motion was approved, and Resolution 2025-24 was adopted.

D. Resolution 2025-25-Adopt Regular Meeting Schedule for 2026

Motion to comply with Open Meetings Act and adopt a schedule of regular meetings for 2026.

Moved by: Member Bevier

Supported by: Vice Chairperson Gallagher

Yes: No:

E. Resolution 2025-26-Authorize Contract with Gusto for Temporary Payroll Processing

Motion to authorize the Chairperson to enter into a contract with Gusto to serve as the Authority's temporary payroll vendor.

Moved by: Secretary LaRussa

Supported by: Treasurer Keller

Yes: No:

F. Resolution 2025-27-Authorize Contract with Byrum & Fisk Advocacy Communications for Communications Services

Motion to authorize the Chairperson to enter into a contract with Byrum & Fisk Advocacy Communications to perform communications services for the Authority.

Amended Resolution 2025-27 from permitting the Chairperson to enter into a contract for an initial period not to exceed twelve months to an initial period not to exceed three months.

Moved by: Secretary LaRussa

Supported by: Member Dodd

Yes: No:

G. Resolution 2025-28-Authorize Contract with Blue Chip Talent Executive Search for Executive Search Services

Motion to authorize the Chairperson to enter into a contract with Blue Chip Talent Executive Search to perform executive search services for the Authority.

Brief discussions on the principals of Blue Chip Talent Executive Search and the proposed agreement's non-exclusive clause.

Moved by: Treasurer Keller

Supported by: Member Bevier

Yes: No:

H. Resolution 2025-29-Authorize Contract with Rehmann Robson for Compensation Benchmarking Services

Motion to authorize the Chairperson to enter into a contract with Rehmann Robson to perform compensation benchmarking services for the Authority.

Brief discussions on the cost per position; job descriptions; contract versus direct hires; and transfer of current County IT employees.

Moved by: Secretary LaRussa

Supported by: Member Hawkins

Yes: No:

8. Public Comment

No public comments made.

9. Other Business

No other business.

10. Adjournment

Motion to adjourn at 11:17 a.m.

Moved by: Treasurer Keller

Supported by: Member Dodd

Yes: No:

CERTIFICATION OF MINUTES

Proposed minutes respectfully submitted,

 Signed by:
Joe LaRussa

Secretary

12/15/2025

Date

Approved by the executive committee on January 8, 2026.

Joe LaRussa
Secretary

Date

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